



# APPLICATION FOR EMPLOYMENT

Certified Employee

## AVANT PUBLIC SCHOOLS

1<sup>st</sup> & Cherokee

Avant, OK 74001

(918) 263-2135 • Fax: (918) 263-2143

www.avant.k12.ok.us

Avant Public Schools is an equal opportunity employer and adheres to the principles and practices which prohibit discrimination in employment on the basis of race, religion, gender, age, national origin or handicap.

**Personal Data:**

Date of Application: \_\_\_\_\_

Last Name:	First Name:	Middle Name:
Address:	City:	State & Zip Code:
Home Phone:	Business Phone:	Social Security Number:

**Position/s Applied For:**

First Choice:	Grade Level:	Subject:
Second Choice:	Grade Level:	Subject:

**Education & Training:**

	Name, Address, City, State, Zip, of College/University	Number Of Years	Diploma, Degree/Major
High School			
College/University			
College/University			
College/University			

**Certification:**

Type:		Endorsement/Fields:	
State:	Date of Issuance:	Expiration:	
Type:		Endorsement/Fields:	
State:	Date of Issuance:	Expiration:	

**Employment Experiences:**

List present employer or most recent first. Experience should only include teaching or Administrative experience in a duly accredited public or private school, college or university on a regular full time basis.

Employer:			
Address, City, State, Zip:			
Phone Number of Employer:	Dates Employed:	From	To
Grade/Subject Taught:		Principal/Supervisor:	

Employer:			
Address, City, State, Zip:			
Phone Number of Employer:	Dates Employed:	From	To
Grade/Subject Taught:		Principal/Supervisor:	

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Grade/Subject Taught:		Principal/Supervisor:	

**Student Teaching Experiences:**

(Only to be filled out by applicants without teaching experience)

Subject/Grade Level:	Date:
Name of School:	District:
Supervising Principal:	Supervising Teacher:
College/University:	Supervising Professor:

**References:**

Preferable references submitted should consist of school people. Experienced Teachers should submit names of former principals or supervisors; inexperienced Teachers should submit names of supervising teachers in their teaching experience

Name:	Address:	Phone:	Occupation:

**General Information:**

This application should include an up-to-date transcript and copy of current Oklahoma certification. A current resume may accompany this application.

This application will remain on file for one year. It must be renewed at that time.

Have you been previously employed by Avant Public Schools? Yes  No

Oklahoma State Law prohibits the employment of individuals directly related to members of the Board of Education. Are you related to any member of the Avant Board of Education? Yes  No

If yes, please indicate and name the relationship \_\_\_\_\_

Are you related to any employee of Avant Public Schools? Yes  No

Do you agree to sign an authorization and release form to obtain a national felony record search with prospective employee's name and social security number? Yes  No

Are you aware of any reason you would not be able to perform any duty of the job for which you are applying? Yes  No

If yes, explain \_\_\_\_\_

Do you agree not to smoke in school facilities or vehicles? Yes  No

Do you agree to provide lawful documentation that you are not an unauthorized alien? Yes  No

Have you ever entered a plea of guilty or nolo contendere to a state or federal felony charge? Yes  No

Have you ever been convicted of a state or federal felony offense? Yes  No

Have you ever been charged with a state or federal offense which was reduced to a misdemeanor offence to which you entered a plea of guilty or nolo contendere? Yes  No

Have you ever entered a plea of guilty or nolo contendere to, or been convicted of, a state or federal misdemeanor charge involving illegal chemical substances or illegal sexual activity? Yes  No

Are you willing to accept any assignment for the good of the school system, attend meetings or participate in other activities outside of school hours? Yes  No

Miscellaneous

Please state in your own handwriting why you would like to teach in Avant Elementary School.

Handwriting lines for the miscellaneous section.

In order that Avant Public Schools may be fully informed as to my personal character and qualifications for employment, I hereby authorize the Avant Public Schools to contact any former employer or other person whom they wish to contact concerning my personal character and qualifications, and I hereby release any such persons and the Avant Public Schools from any and all liability for information provided or obtained as a result of these inquiries.

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information, misrepresented information or significant omissions may disqualify me from further consideration for employment and may be considered justification for immediate termination at any time prior to or after my employment with the Avant Public Schools may have commenced.

Signature

Date

**AVANT PUBLIC SCHOOLS  
AUTHORIZED FOR RELEASE OF INFORMATION**

In connection with my application for employment with Avant Public Schools, I authorize Avant Public Schools to solicit background information relative to my criminal record history.

**I AUTHORIZE, WITHOUT RESERVATION, ANY PERSON, AGENCY OR OTHER ENTITY CONTACTED BY AVANT PUBLIC SCHOOLS TO FURNISH THE ABOVE MENTIONED INFORMATION.**

I release Avant Schools, their respective employees, all persons, agencies, and entities providing information or reports about me from any and all liability arising out of the release of any such information or report.

Name: (Print) \_\_\_\_\_ DOB: \_\_\_\_\_

AKA or Maiden Name: \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Current Address: \_\_\_\_\_

City/County/State/Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

The following states and counties: \_\_\_\_\_

We request pre-employment criminal history background checks.

Avant Public Schools acknowledges that it seeks release and dissemination of the above information for the purpose of determining applicant's qualifications for employment with the district.

**SUBMIT**